



ADULT LEARNER SCHOLARSHIP APPLICATION CHECKLIST

APPLICATION WINDOW:



11/5/25 at 8AM –
12/5/25 at 5PM

1. Create an Account

- ☐ Go to greatjobskc.org
- ☐ Click **Apply Now** → **Register** for an account.
- ☐ Check your email and click the confirmation link.

2. Complete Eligibility Requirement Check

- ☐ Calculate your **SAI (Student Aid Index)** using the [SAI Calculator](#) or scan the QR code.
 - ☐ **Under 24?** You'll need your and your parents' income & asset info.
- ☐ See [Federal Student Aid Estimator Guide](#) for help.
- ☐ Enter your **SAI** in the Eligibility Requirement Check.



SAI CALCULATOR

3. Applicant Details

- ☐ Choose **1 recommender** (not family, friend, classmate, or teammate).
- ☐ Enter their name & email in the portal — they'll get an online form instantly.
- ☐ Follow up to ensure they complete it.
 - ☐ Do this **early** to give them time.
 - ☐ Forms **must be submitted online** before you can submit your application. **No letters accepted.**

4. Personal Statement Prompts

- ☐ **Prompt 1:** Everyone has a background, identity, interest, or talent that is so meaningful that their application would be incomplete without it. Please share your story.
- ☐ **Prompt 2:** What motivates you to pursue a college degree? How will earning a degree enable you to reach your personal and career goals?
- ☐ **Tip:** Write in a separate document to review & save your responses.
 - ☐ We **cannot send copies** after submission.

5. Transcripts

- ☐ **If you have previous college coursework**, provide your current college transcript.
 - ☐ All documents must include the recipient's full name, name of college/university, number of credit hours attempted and completed, and the semesters and years of enrollment.
- ☐ **If no previous college course work**, check with your high school for your transcript or upload your diploma, or equivalent that clearly displays your name and school name.

6. Sign & Submit

- ☐ Complete **all** tasks.
- ☐ Check that **required recommender form** is submitted so your application can be completed.
- ☐ Sign the **Participation Agreement** and **Scholar Code of Conduct**
- ☐ Log in and submit your **full application** by **Dec 5, 2025 – 5:00 PM.**
- ☐ Questions?
Email applicationhelp@greatjobskc.org.

Only submitted applications are considered.