

### College Savings Match Application Checklist (application for current 9<sup>th</sup> graders)

#### STEP ONE: Create an Account at [greatjobskc.org](http://greatjobskc.org)

- Click “Apply Now” and “Register” for an account. Check your email and click the link provided to confirm your new account.

#### STEP TWO: Complete the Eligibility Requirement Check

- To determine your income eligibility, complete the SAI Calculator to calculate your SAI (Student Aid Index) by visiting <https://studentaid.gov/aid-estimator/>.
- You will need your and your parent’s income and asset information.
- Refer to the [Federal Student Aid Estimator Guide](#).
- Enter your SAI in the Eligibility Requirement Check.

You can complete the following tasks in any order:

#### Complete the Applicant Form

- The applicant form will take you approximately 20 minutes to complete.

#### Send Online Recommendation Request

- Select someone to be a recommender.
  - Recommender can be someone of your choice (teacher, coach, pastor, scout leader, work supervisor, youth director, etc.)
  - Recommender cannot be a family member, friend, classmate, or teammate.
- Recommenders must complete an **online** recommendation form; letters are **not accepted**.
  - Enter in the name and email address of your recommender in the application portal. KC Scholars will immediately email them an online form to complete. Follow up with your recommender to ensure they receive it.
  - Complete this section early to give your recommender plenty of time to complete the recommendation.
- Your recommender **must** complete their forms before you can submit your application.

#### Complete Two Personal Statement Prompts

- Respond to the following prompts:

##### **9<sup>th</sup> Grade**

- Prompt 1:** Describe a time when you worked hard to achieve a goal and succeeded. What was the goal and what steps did you take to achieve the goal?
- Prompt 2:** How would receiving this award impact your desire and ability to go to college?
  - Each personal statement prompt has a word count of 250 minimum; 750 maximum.*
- Type out your responses in a separate document to allow time to review and so you can save your responses.
  - KC Scholars **cannot** send you a copy of your personal statement responses after you submit your application.

#### Upload Current High School Transcript (can be unofficial)

- Transcript must show first semester final grades.
- Check with your high school counselor or registrar to obtain a digital copy of your transcript.

#### Sign the Online Participation Agreement

#### Submit Your Full Application by 11:59pm on February 23, 2024!

**\*Once you have completed all tasks *and* your recommender has submitted their recommendation form, you can then log into your account and submit your application. Only submitted applications will be considered.**

Contact us at [scholarships@kcscholars.org](mailto:scholarships@kcscholars.org) or 816-581-5700 if you have any questions!