

 **Scholars**

Great Jobs 

Great Jobs KC, Inc. – KC Scholars
Scholarship Program
Institutional-Only Program Guidelines

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About the Great Jobs KC, Inc. - KC Scholars Scholarship Program

Great Jobs KC, Inc. - KC Scholars Scholarship Program is a scholarship and student support program for low- and modest-income students that live in and/or attend a high school in and adults who reside in one of six counties in the Kansas City metropolitan area: Wyandotte and Johnson Counties in Kansas and Cass, Clay, Jackson, and Platte Counties in Missouri. Great Jobs KC, Inc. - KC Scholars Scholarship Program first launched as KC Scholars in September 2016, made its first awards in May 2017, and the first class of Scholars enrolled in college in the fall 2017.

Great Jobs KC, Inc. - KC Scholars Scholarship Program offers three categories of college scholarship opportunities:

- Traditional (11th grade application, \$50,000 total value), including institutional-only scholarships
- Adult Learner (high school graduate or equivalent, age 18 or older as of annual application deadline, \$50,000 total value)
- College savings program (9th grade application, not to exceed \$1,400 total value for awards made 2021 or later).

An individual desiring to receive a scholarship in one of these categories must meet the eligibility criteria for the specified category and must apply for the scholarship in compliance with the application requirements.

Great Jobs KC, Inc. - KC Scholars Scholarship Program expects to award at least 650 new scholarships annually: at least 250 Traditional (not including institutional-only scholarships), 150 adult learners, and 250 college savings match and incentives participants.

Institutional-only scholarships are awarded to students who applied for but did not receive the Traditional 11th grade award and may only be used at the ONE institution for which it was awarded.

Great Jobs KC, Inc. - KC Scholars Scholarship Program Goals:

- 80% of Scholars that enter college complete a degree or credit-bearing credential within six years,
- 80% of Scholar graduates enter the Kansas City regional workforce with a family sustaining career,
- 90% of Scholar graduates are satisfied with their postsecondary experience

About the Great Jobs KC, Inc. - KC Scholars Scholarship Program Guidelines

These Program Guidelines contain the set of parameters that guide administration of the Great Jobs KC, Inc. - KC Scholars Scholarship Program. Great Jobs KC, Inc. reserves the right to amend and update these Program Guidelines as the program evolves and participants in the Great Jobs KC, Inc. - KC Scholars Scholarship Program shall be bound by the then-current version of the Program Guidelines. Great Jobs KC further reserves the right to make exceptions to these Program Guidelines when circumstances lead KC Scholars to believe, in its sole discretion, that fairness and consistency in operation of the Great Jobs KC, Inc. - KC Scholars Scholarship Program warrants the granting of an exception. All decisions made by Great Jobs KC staff in awarding and/or denying a scholarship or renewal of a scholarship, and any exceptions to these Program Guidelines, are final and not subject to appeal.

There are separate Program Guidelines for Traditional 11th grade/Adult Learner, College Savings Match, and Institutional-Only awards.

These guidelines are publicly available and posted on Great Jobs KC’s official website – <https://greatjobskc.org/programguidelines/>

Application & Selection Process Timeline

Important dates for scholarship applications, reviewing, awarding, and annual renewal deadlines are listed on the Great Jobs KC official website at greatjobskc.org and on the scholarship portal. These dates will be refreshed annually.

Scholarship Application Eligibility Criteria

An individual must meet the criteria shown in the table below to be eligible to apply for a scholarship. However, neither the meeting of these criteria nor applying for a scholarship guarantees award of a scholarship. These eligibility criteria are publicly available and published on Great Job KC’s official website.

	Traditional Scholarship
Geographic	At the time of application and continuously through high school graduation, live in and/or be enrolled in a public, charter, or private high school in one of these six counties: Jackson, Clay, Cass, and Platte in Missouri and Wyandotte and Johnson in Kansas*
Income Maximum Threshold	12,000 SAI (Student Aid Index as demonstrated by Great Jobs KC determined SAI calculator at the time of application and FAFSA at the time of the Award for those eligible to submit the FAFSA)
Citizenship & Immigration Status	U.S. Citizenship is not required to apply
Grade/Age at Time of Application	11th grader
GPA or College Admissions Test	Minimum 2.5 unweighted cumulative high school GPA including 9th grade, 10th grade, and fall semester of 11th grade OR a minimum test score of 16 on ACT or 800 composite on SAT (Must achieve minimum GPA OR minimum test score to be eligible upon application AND upon graduation).

All applicants must apply for a scholarship using the online scholarship application portal designated, maintained, and managed by Great Jobs KC. Applications are accessible through the Great Job KC's official website – greatjobskc.org. Applicants with visual impairments or other disabilities that may preclude them from applying online may contact Great Jobs KC to make other arrangements to apply for a scholarship.

Applications that are fully completed and submitted in accordance with the application requirements will be evaluated for the scholarship component (Traditional, Adult Learner, and College Savings Match) applied for in accordance with the evaluation rubrics in effect at the time for each scholarship component. Though the rubrics will not be disclosed publicly, the completeness, accuracy and quality of the information submitted by an applicant on their application will be evaluated and considered by a panel of reviewers.

An applicant must provide an SAI (Student Aid Index) calculation at the time of application in order for their application to be evaluated. An applicant's SAI calculation from the Federal Student Aid Estimator referenced in the application or the FAFSA itself must be 12,000 or less in order for the applicant to be eligible to receive a scholarship. The SAI formulas use income, assets, and the number of persons in the family size for the award year. An SAI estimate provided by the Federal Student Aid Estimator is acceptable at the time of application. However, a FAFSA Submission Summary must be provided prior to initial payment of a scholarship for those eligible to submit the FAFSA. Applicants and scholarship recipients will use tax information from the prior-prior tax year as is standard and accepted practice for completion of the FAFSA and Federal Student Aid Estimator.

It is possible that an awardee's SAI would change between the time of application and college enrollment. Thus, an applicant's SAI will be evaluated at the time of application and at the time of initial college enrollment to determine if the awardee is still eligible for the scholarship. When scholarship awardees provide their required documentation, KC Scholars will review any SAI that has risen above the eligibility requirement of 12,000 or less. KC Scholars may apply professional judgment to grant an exception.

It is also possible that a Scholar may be selected for verification of their FAFSA data. When this happens the postsecondary institution the Scholar attends will verify information used for FAFSA completion and the resulting SAI. If an SAI changes to be greater than the eligibility criteria of 12,000 or less, the postsecondary institution will notify Great Jobs KC. KC Scholars may apply professional judgment to grant an exception to this income limit in unusual circumstances where fairness and consistency of administration lead KC Scholars to believe that it should grant an exception. Traditional scholarship applicants who are not awarded a Traditional scholarship will be considered for institutional-only awards. If awarded an institutional-only award, the scholarship may only be used at the specific institution for which it was awarded. In order to use the scholarship, awardees must apply, be accepted, and attend the specific institution for which they were awarded. The specific institution will be named on a Scholar's award letter.

*Note that applicants for the 11th grade and 9th grade awards must live in and/or be enrolled in a public, charter, or private high school in one of these six counties: Jackson, Clay, Cass, and Platte in Missouri, and Wyandotte and Johnson in Kansas. And/or in this statement allows for and is specific to those students that attend a school – with the school geographically located in one of the six service counties that enrolls students from multiple counties to be eligible to apply if they live outside the six counties but attend school within the program's service counties. Applicants may also be home schooled and live in one of these six counties: Jackson, Clay, Cass, and Platte in Missouri, and Wyandotte and Johnson in Kansas.

NOTICE OF EXCEPTION: Kauffman Foundation "Trustees, officers and directors" and their immediate families will be ineligible to apply for and receive a Great Jobs KC, Inc. - KC Scholars Scholarship Program scholarship. Other Kauffman Foundation associates, vendors, and contractors – if they meet the eligibility criteria – are eligible to apply but are not guaranteed to receive an award. These applications will be screened as are all others and through the predetermined processes that are consistently applied to all applications.

Great Jobs KC “Trustees, officers, and senior management” and their immediate families will be ineligible to apply for and receive a Great Jobs KC, Inc. – KC Scholars Scholarship Program scholarship. Other Great Jobs KC associates, vendors, and contractors – if they meet the eligibility criteria – are eligible to apply but are not guaranteed to receive an award. These applications will be screened as are all others and through the pre-determined processes that are consistently applied to all applications.

Documentation Required Before College Enrollment & the Initial Scholarship Payment

In order for Great Jobs KC to pay an awarded scholarship, each awardee must enroll in college for the fall semester immediately following high school graduation at the awarded only-institution.

Institutional-only scholarship recipients are awarded in 11th grade. However, the awardee must continue to meet eligibility requirements throughout their remaining high school career in order for Great Jobs KC to pay an awarded scholarship. Therefore, whether an applicant has met the required high school GPA or college admissions testing eligibility requirements will be verified both at application submission and upon high school graduation.

To verify that a scholarship awardee remains eligible to receive the scholarship for the first year of college, it is required that additional documentation be submitted by awardees to Great Jobs KC prior to first fall enrollment. All paperwork is required to be submitted on the online scholarship portal. The table below lists documentation required for the recipient to remain eligible for the scholarship. Failure of an awardee to submit the required documentation by the deadline stated in the scholarship portal may make the awardee ineligible to receive a scholarship.

	Traditional Scholarship
<p>Documentation Required to be Submitted During Senior Year of High School for Traditional Awardees, or Before Enrolling in College for Adult Learners</p>	<ul style="list-style-type: none"> • Documentation of SAI per FAFSA- Student Aid Report (SAR) (must remain at 12,000 or less) or alternate form provided by Great Jobs KC for students ineligible for FAFSA • College admissions letter • Final transcript • Documentation of graduation from a school in a county included in the program or home school graduation documentation (cumulative high school GPA must remain at 2.5 or above) • College Enrollment Plan verifying fall enrollment • Authorization for Release of Information • Media release form

Student Aid Index (SAI) Appeals Process

Scholarship awardees must document an SAI of 12,000 or less prior to initial college enrollment. Appropriate documentation includes a FAFSA Submission Summary generated by FAFSA or other documentation as needed and approved by Great Jobs KC staff for Scholars not eligible to complete the FAFSA.

Institutional-only Scholars must submit SAI documentation as part of the high school Senior Year Documentation process. Failure to submit SAI documentation by the designated deadline will result in removal from the scholarship awardee class.

If the awardee submitted an SAI that is greater than the 12,000 application eligibility requirement, the Scholar may submit an appeal for review and consideration. Appeal applications must be submitted directly via the scholarship portal. Appeal decisions will be made by Great Jobs KC. Completion of an appeal application does not guarantee approval; all appeal review decisions are final.

Early High School Graduation

The time period during which an awardee's scholarship may be paid (the "Payment Period") begins the second fall after awarding. New awardees who graduate high school early – the same year they are awarded – must inform Great Jobs KC as soon as possible, by June 30 of their awarded year, in order to maintain eligibility for the upcoming fall term.

Scholarship Value & Requirements by –Only Institution

Please note that the requirements detailed in this document are only those specific to receiving and maintaining your institutional-only scholarship. Each institution has their own requirements and expectations for their students, including some requirements to live on campus in university housing. Please familiarize yourself with your campus's requirements. Your Scholar Advocate can help.

Avila University

In order to use the Avila-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend Avila University
- File FAFSA each year by the priority deadline set by the institution

The Avila-Only Scholarship, along with any federal or state grants (e.g., Pell, SEOG, Access Missouri), will cover tuition as well as up to \$800 in campus fees each fall, spring, and summer, but will not go towards room or board. Additional fees may also fall to the responsibility of the Scholar to financially cover.

For Avila-Only Scholarship awardees, the maximum Payment Period is six (6) years, but each individual's Payment Period will end upon the attainment of a bachelor's degree if that occurs prior to the end of six (6) years. KC Scholars will track the number of years used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

Kansas City Art Institute

In order to use the KCAI-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend Kansas City Art Institute
- File FAFSA each year by February 1
- Be enrolled full time (12+ credit hours each fall and spring semester)

- Maintain a 2.5 cumulative GPA by the end of their 3rd semester and moving forward. Students not meeting this threshold will need to appeal through KCAI’s merit scholarship process or their scholarship will be reduced

KCAI-Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for expenses directly associated with successful degree completion, as defined by the institution. The award replaces all other forms of merit-based aid at Kansas City Art Institute. The award is not a last dollar award as qualifying recipients will receive the full amount of the award before any other form of outside aid is applied.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours)	\$13,500	\$13,500	The KCAI-Only KC Scholars Scholarship does not provide funding for summer classes.
*Seniors in their final two semesters are allowed to enroll less-than-full-time if they do not need a full load to graduate.	KCAI will pro-rate the scholarship based on credit hours enrolled.	KCAI will pro-rate the scholarship based on credit hours enrolled.	

The KCAI-Only Scholarship is valued at \$108,000, distributed over the course of four (4) years. The 4-year scholarship term may be extended in certain circumstances where KCAI’s investment has not exceeded \$108,000 or 6 years. Approval of scholarship term extension requests will be determined by the KCAI’s Financial Aid Office on a case-by-case basis. KC Scholars will track the number of years used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

Missouri State University

In order to use the MSU-Only KC Scholars Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend Missouri State University
- Maintain a university housing contract throughout the scholarship payment period
- Have a university meal plan throughout the scholarship payment period
- File FAFSA each year by February 1
- Complete at least twenty-four (24) MSU credit hours per year (Fall, Spring, Summer)
- Maintain a cumulative MSU GPA of 2.5 or higher
- Participate in the MSU Bears Lead program during the first and second years on campus and meet the program participation requirements
- Beyond the second year, reasonably comply with University recommendation to participate in additional student support initiatives based on a review of awardee’s academic progress by the University’s Director of Access & Success Programs

MSU-Only KC Scholars Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for tuition and required fees, a university housing contract, and/or a university meal plan. MSU-Only KC Scholars Scholarships will not be reduced as a result of additional financial assistance awarded to scholarship recipients from outside sources. However, MSU reserves the right to make any necessary adjustments to a recipient’s MSU-Only KC Scholars Scholarship in instances where it creates a Title IV over-award. In such cases, aid will be adjusted accordingly with all attempts to maximize the recipient’s overall award package.

Enrollment Status and Type	Fall Semester	Spring Semester
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$5,000	\$5,000
3/4-time (7-11 credit hours during Fall/Spring; 4-5 hours in summer)	\$3,750	\$3,750
Part-time (1-6 credit hours during Fall/Spring; 1-3 hours in summer)	\$2,500	\$2,500

For MSU-Only Scholarship awardees, the maximum Payment Period is five (5) years, but each individual’s Payment Period will end upon the attainment of a bachelor’s degree OR use of \$50,000 of MSU-Only scholarship support if that occurs prior to the end of five (5) years. The term award will not exceed the values listed and described above.

Northwest Missouri State University

In order to use the NWMSU-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend the Maryville campus of Northwest Missouri State University
- Maintain a university housing contract throughout the scholarship payment period
- Have a university meal plan throughout the scholarship payment period
- File FAFSA each year by February 1
- Maintain a 2.0 GPA

NWMSU-Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for tuition and required fees, a university housing contract, and/or a university meal plan. The award replaces any institutional aid for which the student may qualify. Scholars eligible for merit, talent or athletic awards that exceed the maximum amount of this award and who wish to pursue those opportunities will be packaged on a case-by-case basis to obtain the best offer possible.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$5,000	\$5,000	\$2,500
3/4-time (7-11 credit hours during Fall/Spring; 4-5 hours in summer)	\$3,750	\$3,750	\$1,875
Part-time (1-6 credit hours during Fall/Spring; 1-3 hours in summer)	\$2,500	\$2,500	\$1,250

For NWMSU-Only Scholarship awardees, the maximum Payment Period is six (6) years, but each individual's Payment Period will end upon the attainment of a bachelor's degree OR use of \$50,000 of NWMSU-Only scholarship support if that occurs prior to the end of six (6) years. KC Scholars will track the number of years and scholarship value used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

University of Missouri Columbia

In order to use the MU-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend MU
- File FAFSA each year by the priority deadline set by the institution

MU-Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for expenses directly associated with successful degree completion, as defined by the institution.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$5,000	\$5,000	\$2,500
3/4-time (7-11 credit hours during Fall/Spring; 4-5 hours in summer)	\$3,750	\$3,750	\$1,875
Part-time (1-6 credit hours during Fall/Spring; 1-3 hours in summer)	\$2,500	\$2,500	\$1,250

For MU-Only Scholarship awardees, the maximum Payment Period is six (6) years, but each individual's Payment Period will end upon the attainment of a bachelor's degree OR use of \$50,000 of MU-Only scholarship support if that occurs prior to the end of six (6) years. KC Scholars will track the number of years and scholarship value used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

University of Missouri Kansas City

In order to use the UMKC-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend UMKC
- File FAFSA each year by the priority deadline set by the institution

UMKC -Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for expenses directly associated with successful degree completion, as defined by the institution.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$5,000	\$5,000	\$2,500
3/4-time (7-11 credit hours during Fall/Spring; 4-5 hours in summer)	\$3,750	\$3,750	\$1,875
Part-time (1-6 credit hours during Fall/Spring; 1-3 hours in summer)	\$2,500	\$2,500	\$1,250

For UMKC -Only Scholarship awardees, the maximum Payment Period is six (6) years, but each individual’s Payment Period will end upon the attainment of a bachelor’s degree OR use of \$50,000 of UMKC -Only scholarship support if that occurs prior to the end of six (6) years. KC Scholars will track the number of years and scholarship value used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

University of Saint Mary

In order to use the Saint Mary-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend the University of Saint Mary
- File FAFSA each year by April 1
- Maintain Satisfactory Academic Progress (More information on maintaining SAP at Saint Mary can be found here: <https://www.saintmarys.edu/financial-aid/policies/academic-progress>)

Saint Mary -Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for expenses directly associated with successful degree completion, as defined by the institution. The award replaces any institutional merit aid for which the student may qualify, and funding cannot be combined with athletic or talent scholarships. Scholars eligible for merit, talent or athletic awards that exceed the maximum amount of this award and who wish to pursue those opportunities will be packaged on a case-by-case basis to obtain the best offer possible.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$10,000	\$10,000	*USM primarily offers online courses in the summer that are deeply discounted (\$210 a credit hour). As such, the USM-only award is not available in the summer. Nursing students who are enrolled in full-cost courses during the summer will receive aid that will bring the cost of their courses down to the same rate paid by USM-only awardees during the rest of the year.
Less-than-full-time (1-11 credit hours during Fall/Spring; 1-5 hours in summer)	USM charges different tuition rates for part-time. The university will provide scholarship dollars that will bring the student’s credit hour cost down to same price as students utilizing the award full-time.	USM charges different tuition rates for part-time. The university will provide scholarship dollars that will bring the student’s credit hour cost down to same price as students utilizing the award full-time.	See Summer Term above

For Saint Mary - Only Scholarship awardees, the maximum Payment Period is six (6) years, but each individual's Payment Period will end upon the attainment of a bachelor's degree OR use of \$100,000 of Saint Mary -Only scholarship support if that occurs prior to the end of six (6) years. KC Scholars will track the number of years and scholarship value used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

William Jewell College

In order to use the Jewell-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend William Jewell College
- File FAFSA each year by February 1
- Maintain a 2.0 cumulative GPA
- Earn 24 credit hours/year

Jewell -Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for expenses directly associated with successful degree

completion, as defined by the institution. The award replaces any institutional merit aid for which the student may qualify, and funding cannot be combined with athletic or talent scholarships. Scholars eligible for merit, talent or athletic awards that exceed the maximum amount of this award and who wish to pursue those opportunities will be packaged on a case-by-case basis to obtain the best offer possible.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$5,000	\$5,000	Jewell offers discounted tuition in the summer so the student will not receive any additional monies to apply towards summer studies in the form of the Jewell-Only award.

The Jewell-Only Scholarship is valued at up to \$10,000 per year. Jewell promises graduation in four years thus the award can be received for a maximum of four years. Additional years may be applicable in certain circumstances and will be determined by the William Jewell Financial Aid Office on a case-by-case basis. KC Scholars will track the number of years and scholarship value used from and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

William Woods University

In order to use the WWU-Only Scholarship, awardees must meet the following requirements:

- Apply to, be accepted, and attend WWU
- File FAFSA or approved alternate documentation each year by February 1

WWU -Only Scholarship awardees will receive scholarship funds in the amount displayed in the table immediately below to be used for expenses directly associated with successful degree completion, as defined by the institution.

Enrollment Status and Type	Fall Semester	Spring Semester	Summer Term
Full-time (12+ credit hours during Fall/Spring; 6+ hours in summer)	\$10,000	\$10,000	Funding available if Scholar has funds remaining from the allotted \$20,000 for the academic year. Scholars are also eligible for a free online summer class pending completion of the LEAD program requirements.
3/4-time (7-11 credit hours during Fall/Spring; 4-5 hours in summer)	\$7,500	\$7,500	
Part-time (1-6 credit hours during Fall/Spring; 1-3 hours in summer)	\$5,000	\$5,000	

For WWU -Only Scholarship awardees, the maximum Payment Period is six (6) years, but each individual’s Payment Period will end upon the attainment of a bachelor’s degree OR use of \$100,000 of WWU -Only scholarship support if that occurs prior to the end of six (6) years. KC Scholars will track the number of years of Scholarship used and remaining in the Payment Period for each Scholar. The term award will not exceed the values listed and described above.

Scholarship Use Guidelines

Scholarships are paid directly to the postsecondary institution of enrollment and not to the student. In order for Great Jobs KC to pay an awarded institutional-only scholarship, the awardee must attend the particular institution for which they were awarded.

Scholars enrolled in a degree program that combines an undergraduate and a graduate or professional degree, can receive KCS scholarship support (per all guidelines and requirements described in these Program Guidelines) for these programs, but support from Great Jobs KC will not, in any case:

- Exceed the payment period or funding amount listed in the section above OR
- Continue after a bachelor’s degree is awarded.

Scholars are permitted to complete double majors and dual degrees as well as earn minors and certificates in addition to their major(s), so long as they are able to complete their bachelor’s degree within the payment period listed in the section above.

The following guidelines outline how awarded scholarship funds must, may, and may not be used.

Great Jobs KC, Inc. – KC Scholars Scholarship Program scholarship funds **must be** used for

1. College credits that lead to a credit-bearing credential or degree.
2. Expenses directly associated with successful degree completion, as defined by each individual institution. Items that Institutions often include within their definitions of expenses directly associated with successful degree completion include tuition, fees, educational supplies, course books, residence hall living costs, food plan, campus-based childcare and information technology, such as computers, software, hardware, and subscriptions, etc. for use in school.

In the event the scholarship support combined with other institutional, state and federal aid exceeds Total Cost of Attendance as defined by the institution of enrollment, KC Scholars encourages each institution

to consider (a) carrying the balance over to the next succeeding term (or for summer) within an academic year so that the awardee may pay for eligible expenses in that term, (b) allowing the student to utilize the funds at qualified locations on campus to purchase items that would be considered expenses directly associated with successful degree completion for the duration of that semester or (c) providing a voucher for purchasing of items that would be considered expenses directly associated with successful degree completion. If the Institution is unable to do any of the above, the Institution will refund the excess funding to Great Jobs KC at the end of each academic year.

Allowable Scholarship Expenses:

1. Study abroad and internship credit only if the experience results in college credits earned and applied toward a credit-bearing credential or degree and only if they are billed for the credit hours by the only-institution of enrollment via the student account.
2. Online credit-bearing courses that are required for or count as electives for the credit-bearing credential or degree sought by the awardee.
3. Coursework that leads to a credit-bearing credential or degree, including ESOL, developmental classes, and other required pre-requisites, even if they are non-credit-bearing.
4. Rolling forward to the next semester within the award year (fall to winter/spring and winter/spring to summer).

NOT Allowable Scholarship Expenses:

1. Dual credit or any other college courses taken during high school.
2. Previous institutional debt.
3. Refund to the student. At no time may the funds be refunded directly to the student, just as they are not paid directly to the awardee but rather to the postsecondary institution of enrollment.
4. Earning of multiple bachelor's degrees, unless awarded during the same semester.
5. Graduate level coursework unless an awardee is enrolled in a program that combines undergraduate and graduate level programs in one course of study, and the Scholar has not yet been awarded their bachelor's degree.

Additional information on acceptable uses of Great Jobs KC funds can be found here:

<https://greatjobskc.org/qualified-educational-expenses/>

Responsibilities of The Scholarship Awardee

Great Jobs KC, Inc. – KC Scholars is a program that provides financial support for college attendance and completion and also provides supports to its recipients to aid in their success in and completion of a college credit-bearing credential and/or degree. To accomplish this and best support its scholarship recipients, KC Scholars needs to develop and nurture close communication with recipients. As such, there are basic expectations and requirements associated with being supported by KC Scholars.

The academic expectation each semester for institutional-only scholarship awardees is completion of 12 credit hours with at least a 2.0 GPA. We encourage Scholars to utilize all available enrollment terms, fall, spring, and summer, to complete their academic goals within six years whenever possible.

Consistent communication with a Scholar's assigned Advocate is essential to KC Scholars persistence and retention supports. Communication with an Advocate may take a variety of forms, including 1:1 meetings, group meetings, surveys, and/or email and text communication throughout each semester. Scholars that experience difficulty in completion of their degree plan or meeting expectations will work with their Advocate to identify resources and supports available both on-campus and specific to the Great Jobs KC community. Failure to meet program expectations with limited program engagement in consecutive semesters may result in additional responsibilities as part of a Scholar's semester success plan. These responsibilities may include additional campus or engagement activities and/or enrollment targets to support a Scholar in maintaining scholarship eligibility as they work to meet academic expectations.

It is required and expected that scholarship awardees engage fully in and be responsive to the program by fulfilling the expectations and responsibilities outlined below:

1. Submit a signed Release of Information that will be shared with the campus of enrollment
2. Completion of College Enrollment Plan/college semester Enrollment Form through the Great Jobs KC portal prior to each semester enrolled in college coursework
3. Completion of portal tasks as required
4. Review Program Guidelines on an annual basis that are posted on Great Job KC's official website
5. Attend and participate in all required Orientation sessions and meetings
6. Respond promptly to requests, particularly for ongoing surveying that will occur both when you are in the program and for years thereafter
7. Provide Great Jobs KC with up-to-date contact information, including email, phone number, and mailing address
8. Provide KC Scholars with up-to-date contact information, including email, phone number, and mailing address
9. Read and reply promptly to all notifications from the program
10. Notify KC Scholars immediately of any changes in status that are directly relevant to our eligibility criteria and/or status as a college student (specifically if changing enrollment statuses)
11. Complete the FAFSA each year by the priority deadline date of the college of enrollment if eligible to complete the FAFSA
12. Participate in persistence and completion supports that KC Scholars assigns to each Scholar
13. Participate in career development supports that KC Scholars assign to each Scholar
14. Maintain consistent engagement with assigned Scholar Advocate
15. Meet all program deadlines

Scholars maintain scholarship eligibility through documentation of a College Enrollment Plan/college semester Enrollment Form. College Enrollment Plan/college semester Enrollment Forms completed after stated deadlines may result in delayed scholarship payments and/or enrollment limitations at partner institutions. Failure to complete a College Enrollment Plan/college semester Enrollment Form will result in a scholar being ineligible for scholarship support during that term.

Withdrawals and Dismissals

If a Scholar has withdrawn from Great Jobs KC or been dismissed, they are not eligible to apply again for the scholarship in subsequent years.

Awardees must communicate in writing to Great Jobs KC that they wish to withdraw from the program through a withdrawal form available in the Scholar portal. Minors will need a parent signature on this form. Any awardee dismissed from the program will receive written communication from Great Jobs KC documenting their dismissal. Scholars will receive prior notification regarding the reasons or grounds for dismissal before any action of dismissal is taken. This notification allows the Scholars to have an opportunity to address any concerns or take necessary actions to rectify the situation before a final decision is made regarding their dismissal.

Great Jobs KC may dismiss a Scholar if there is no communication to requests for documentation, especially in the case of repeated and final communication requests with specific deadlines given.

Great Jobs KC, Inc. - KC Scholars Scholarship Program and Great Jobs KC Program Concurrent Participation

Great Jobs KC, Inc. - KC Scholars provides scholarship programs (Traditional, Only Scholarships, College Savings Match, and Adult Learner) and a variety of training programs in high demand fields via Great Jobs KC Program. Concurrent participation in Great Jobs KC program and a scholarship program is allowed; however, an awardee may only receive financial support from Great Jobs KC for a single program in an enrollment term (fall, spring, or summer).

- Scholarship awardees that opt to complete a Great Jobs KC training program during their payment period with the scholarship program may do so, but they will not receive a scholarship payment for the enrollment term(s) during which Great Jobs KC training takes place.
- If an awardee opts to enroll in a training program with Great Jobs KC, the awardee must finish their program responsibilities with Great Jobs KC before resuming scholarship program support.
- The scholarship payment period for an awardee's scholarship program does not pause with Great Jobs KC enrollment; all applicable eligibility terms and payment guidelines remain in-place. The 6-year maximum timeline will not be extended by the awardee's enrollment in Great Jobs KC.

Glossary of Common Terms

The Great Jobs KC, Inc. – KC Scholars Scholarship program entails many words that are specific to higher education. To provide greater access to meaning behind terminology used, this glossary defines those words and phrases.

ACT – A standardized test for national college admissions. All 4-year colleges and universities in the U.S. accept ACT scores.

Appeal – A request to have Great Jobs KC re-evaluate a decision based on unusual circumstances or incorrect information.

COA (or Cost of Attendance) – The total amount of college expenses before financial aid that a student should expect to pay in order to attend a specific institution. Cost of attendance includes money spent on tuition and fees, room and board, books and supplies, and living expenses. Each institution has its own method for calculating the Cost of Attendance at that Institution.

College Savings Match Program – One component of the program is a college savings match program whereby 9th graders that are accepted into the program have a 529 college savings account set up, with a \$50.00 initial deposit into the account made by Great Jobs KC, and are then able to contribute to the account by May 1st of the awardee’s Senior Year and then have their contributions matched by Great Jobs KC.

Contributor – A contributor is anyone (you, your spouse, your biological or adoptive parent, or your parent’s spouse) who is required to provide information on the FAFSA form, sign the FAFSA form, and provide consent and approval to have their federal tax information transferred directly from the IRS into the form.

Credit-bearing Courses – A college course for which an Institution awards a student credits for the successful completion of a specified college-level course.

Credit-bearing Credentials – A credential is a certificate awarded for the successful completion of certain requirements a postsecondary institution has established in order to earn a certificate. A credit-bearing credential is one for which all courses successfully taken and completed to earn it resulted in college credit for the hours completed.

Cumulative GPA – A number that shows overall academic performance and is computed by assigning a point value to each grade earned. Cumulative refers to the average GPA over a set period of time (e.g., middle school, high school).

Developmental Courses – Sometimes referred to as remedial courses, these are classes that students must take and successfully complete before enrolling in college-level courses. The decision about whether a student must take and complete developmental courses is assessed on the basis of proficiency as estimated through college entrance testing and also on the basis of prior academic performance. Some developmental courses are credit bearing and others are not.

Eligibility Criteria – The set of basic standards that must be met in order to be eligible to apply for the scholarship program. Great Jobs KC criteria include geographic factors, academic performance factors, grade level or age requirements, and income threshold requirements

Eligibility Requirement Check – When a potential applicant enters the scholarship portal, he/she will need to take and pass the eligibility criteria check in order to apply.

Enrollment Status – A classification based on the number of credit hours a student is taking (full-time or part-time). Some loans or financial aid may be available only to students with a certain enrollment status.

FAFSA – Free Application for Federal Student Aid that is administered by the U.S. Department of Education to determine a student’s eligibility for federal financial aid. Most states and colleges and universities use the FAFSA to determine eligibility for state and federal financial aid.

Federal Student Aid Estimator – A tool used to estimate the Student Aid Index (SAI) used earlier than when the actual FAFSA itself is completed. For Great Jobs KC, Inc. – KC Scholars Scholarship Program, Traditional scholarship applicants (11th graders) and College Savings Match applicants (9th graders) will utilize the Federal Student Aid Estimator as it will not yet be time to complete the FAFSA at the time when they apply for the Great Jobs KC scholarship.

FAFSA Submission Summary – The FAFSA Submission Summary is a paper or electronic document from the U.S. Department of Education’s office of Federal Student Aid that lists answers to the questions on the student’s FAFSA form and gives basic estimates about the student’s eligibility for federal student aid. **It is not a financial aid offer.**

FAFSA Verification – About 30% of all FAFSA filers will be selected for verification which is the process of the college or university a student will be or is attending collecting documentation to validate the accuracy of the information provided on the FAFSA form and the resulting Student Aid Index (SAI).

GPA (Grade Point Average) – A number that shows overall academic performance and is computed by assigning a point value to each grade earned.

Online Scholarship Portal – KC Scholars uses an online portal for all scholarship applications, documentation, communication, rewarding notifications, appeals, and all other processes to run the program. The portal is accessible to scholarship applicants and awardees from the Great Jobs KC website and also at apply.greatjobskc.org

Postsecondary – Postsecondary is used to refer to any education that occurs after secondary or high school. College, university, postsecondary institution, and institution of higher education are terms that are used interchangeably.

Postsecondary Institution – This term is used to refer to a college or university and may also be called a higher education institution or an institution of higher education.

Program Guidelines – This document is referenced as the Program Guidelines for Great Jobs KC and identifies the key requirements and processes related to a person’s participation in Great Jobs KC.

Renewal – The process of completing portal tasks each enrollment term.

SAT (Scholastic Achievement Test) – The SAT is a standardized test that is used by some colleges and universities to make admissions decisions.

Scholarship – A scholarship is gift aid or funds given to a student that do not need to be paid back. Scholarships are given to select students that meet criteria set forth by the program to establish who is eligible to apply. Each scholarship program sets its own criteria and process for making awards.

Selection Criteria – Criteria set forth by Great Jobs KC and upon which decisions will be made regarding awarding of the scholarship after the initial application. Reviewers apply the Selection Criteria to award points to applicants based on answers provided on the application and ultimately to determine to whom scholarships should be awarded. As with most scholarship programs, selection criteria are not publicly published.

Student Aid Index (SAI) – The Student Aid Index (SAI) is an eligibility index number that your college’s or career school’s financial aid office uses to determine how much federal student aid you would receive if you attended the school. This number results from the financial information you and your contributor(s) provide on your FAFSA® form. This number is not a dollar amount of aid eligibility or what your family is expected to provide. A negative SAI indicates the student has a higher financial need. This number results from the financial information provided in the FAFSA, the application for federal student aid. To learn more about Student Aid Index, go to: <https://studentaid.gov/aid-estimator/>

Transcript – The official record of a students’ course work at a high school, college or university, showing courses taken, credit hours attempted and completed, GPA (both term and cumulative), and number of credit hours earned. Official Transcripts are awarded by each institution provided that a student is in good standing.

Undergraduate Degree – An associate’s or bachelor’s degree or a credit-bearing credential that is awarded to a student upon completion of the requirements established by a certain postsecondary institution.

Additional helpful glossaries are available at:

<https://bigfuture.collegeboard.org/get-in/applying-101/college-admission-glossary>

<https://bigfuture.collegeboard.org/pay-for-college/financial-aid-101/financial-aid-glossary-learn-the-lingo>

Great Jobs KC Contact Information

For additional information about Great Jobs KC, please direct inquiries to:

- Phone: 816-581-5700
- Email: scholarships@kcscholars.org

 **Scholars**

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